

ALTAMONT CREEK ELEMENTARY SCHOOL STUDENT HANDBOOK 2023-2024



6500 Garaventa Ranch Road, Livermore, CA 94551

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Office Hours

Monday - Friday 8:00 am – 4:00 pm

(Closed second and fourth Wednesday at 2:30 pm)

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Livermore Valley Joint Unified School District

2023/2024 School Calendar

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			



Non-student days



Teacher Work Days + 1 flex



Prof. Development + 1 flex



Begin/End of Year



End of Trimester



Legal/Local Holidays

Trimester 1 August 21 - November 17 [61 days]

Trimester 2 November 27 - March 7 [61 days]

Trimester 3 March 11 - June 6 [58 days]

Workdays TK-12: Aug. 18 June 7 + one flex

Prof Develop TK-12: Aug. 17, Nov. 1 + one flex

Early Release Days TK-5: Aug. 21, 22 & 23 and Dec. 21

Early Release Days 6-12: Aug. 21 and Dec. 21

Fall Conference Days TK-5: Oct. 9-10, 12-13, 16-17, 19-20

Spring Conference Days TK-5: March 11-12, 14-15

Back to School Night: Elem: Sep. 7; Middle: Sep. 14; HS: Sep. 13

Open House: Elem: May 23, Middle: May 29, HS: TBD

There are no limits on learning at Altamont Creek Elementary!

ACE is truly a special place. As we begin our launch of our new school year, we ask that you continue to stay involved by bringing positivity, energy, and creativity to our school as we continue to strengthen our programs. Our community partners are our greatest strength and greatest resource. Together, we can drive ACE and our mission even further. To those of you who are new to ACE, the entire school welcomes you to a very special community. Our school is a place where children come to learn and a place they feel special.

At Altamont Creek Elementary, your Wildcats will be expected to engage in reading, writing, discussing, critical thinking, problem solving and hands-on learning. The vast majority of learning occurs in the classroom with the teacher and classmates. Students will collaborate, communicate, think, experiment, and reflect throughout each day. Therefore, being in class is very important for each student, every day. When Wildcats miss school – they miss out!

Our commitment to a hands-on, tactile, kinesthetic project-based learning develops students' critical thinking, problem-solving, motivation, communication, and cooperation. Project based learning is woven throughout the academic model through high standards for student behavior, applied learning, student choice, and continuous feedback; developing decision-making and self-regulation; and learning from "failures".



Points of Pride:

- 2022 US Department of Education Green Ribbon School
- California Green Ribbon-Green Achiever
- Kindness Certified School
- PBIS Recognition - Silver Level
- Stop Waste Efficiency Award
- Positive Behavior Intervention & Support: PBIS is a process which focuses on improving our school's ability to teach and support positive behavior for all students.
- Kid Connection, Lunch Bunch & Social Thinking: We have 3 programs that provide students the opportunity to learn and practice positive social skills.
- Commitment to Fine & Performing Arts
- Our Garden Classroom is a Certified Wildlife Habitat by the National Wildlife Federation. We are also certified by the Bay Friendly Landscaping and Gardening Coalition. Our garden is organic and helps students learn about nutrition and food systems. Our garden features a bird viewing area, a compost area, and an area for students to write, read, sketch and measure
- Google Classroom/Digital Student Portfolios/Blended Learning
- Running Club: Over 200 students participate 2X week before school.
- Student Valet: 4th and 5th graders are trained to help with morning drop off.
- Peacekeepers
- Family School Partnership: We believe a strong parent staff partnership is critical to our success. We have a very active volunteer base, and our PTA is incredible.
- GATE, Intervention, Student Council, Field Trips, Clubs, Drama, Science Odyssey and MORE!
- Growing enrichment opportunities
- Our social emotional curriculum – Choose Love
- More literacy opportunities for parents and families
- Continuation of the wildly successful Wildcat Bucks program
- More opportunities to get involved
- More professional development for teachers
- New and improved assessments to provide better insight on your child's strengths and needs
- A growing and experienced staff



Below are some highlights we're looking forward to:

Walk Through, Coffee with the Principal, Book Fair, Talent Show, Trunk-or-Treat, Sandia Family Science Night, Halloween Parade, spirit days, clubs, Dads Football, Maker Space, Spelling Bee, Geography Bee, Robotics, Family Bingo, Science Odyssey, Family Fun Fest, and Hoe Down!

We will create, celebrate, and innovate because our children deserve the very best.



Altamont Creek Elementary School Bell Schedule 2023-2024

All Grades:

8:15	Supervision Begins
8:27	First Bell Rings
8:30	Instruction Begins

Morning Recess:

9:20-9:40	TK/K
9:45-10:00	1st/SDC
10:05-10:20	2nd/3rd
10:25-10:40	4th/5th



Lunch Times:

11:25-12:05	TK-1st
11:55-12:35	2nd-3rd
12:20-1:00	4th-5th

Dismissal Times:

1:30	TK-K
2:50	1st-5th

Wednesdays: All Grades 1:30 Dismissal

ATTENDANCE HOTLINE

Good attendance is critical to academic success. **Whenever your child is absent, please remember to call the attendance line prior to 9:00 a.m. (925-454-5575, then press 2). This line is available 24 hours a day, 7 days a week.** A notification of absence call should be made on the first morning of the absence, as well as subsequent days, if applicable.

The Livermore Valley Joint Unified School District urges parents to make sure their children attend school regularly and to schedule medical and other appointments so that a student misses none or only a small portion of the school day. The district also asks that travel or other absences be avoided during the time school is in session. The higher the district's daily attendance rate, the more a student will learn and the greater the amount of funding that the district will receive from the state for classroom instruction and academic programs. The school calendar is designed to minimize problems for families that plan vacations around traditional holiday periods, and thereby minimize student absences.

Tardies

Students must be at the classroom door with materials and supplies in hand by 8:30 or they will be marked tardy. Students arriving after 8:30 will be required to check in at the office and receive a pass before reporting to class.

It is imperative that students arrive at school on time in order to maximize learning opportunities. Chronic tardiness affects student performance. Please refer to the district guidelines for additional information on the tardy policy in [Student Services](#).

Long-Term Absences and Independent Study:

Please visit [Student Services](#) for the update to date information on Long-term and Independent Studies.



CHECKING IN AND OUT OF SCHOOL

When it is necessary to check a student into school late or to check a student out for an early dismissal, please sign your child in/out at the office. Please do not pick up your child directly from the classroom, lunchroom or playground. Students leaving campus during the school day must have an adult sign the student out in the office. Parent/guardian must contact the office if anyone other than themselves is checking their child out. The emergency contact list on a student is not a pre-authorization for whoever is on that list to check a child out early.

CLASSROOM VISITATION AND VOLUNTEERS

We are excited to welcome visitors, guests, and volunteers to our campuses for the 2023-2024 School Year. Volunteers will need to register. Please see [Volunteer Portal](#) for more information.

To minimize potential interruptions to learning, we ask that the following guidelines be followed:

- Schedule all visits ahead of time with the teacher.
- Check-in the front office with your ID.
- The time and length of stay will be at the discretion of the teacher.
- Please check in and out of the office and wear a visitor/volunteer sticker.
- Please do not bring siblings.

Please remember that all volunteers must comply with the observance of confidentiality when working with children.

FIELD TRIPS

Parent Chaperones are always needed on field trips. If a parent would like to assist in this activity, notify the teacher of your availability. Volunteers will need to register. Please see [Volunteer Portal](#) for more information. **Please keep in mind that the school does not allow a chaperone to bring other children from home or siblings enrolled in our school on trips.** While serving as chaperone for our children, all of the adult's attention must be on those students being supervised.

For most of the field trips we rely on parents to drive students to the destination. Drivers are to drive directly to the destination and school only, with no additional stops, as there are schedules to be kept. Chaperones are required to stay for the entire trip and not leave, until the teacher has excused them. Those who arrive back at school before the teacher must stay with the students from their group until the teacher arrives.

SIBLINGS/NON-STUDENTS ON CAMPUS

Volunteers and a "parent presence" in our classrooms are of great value to the Altamont community. Sadly, due to issues of student safety, valued instructional time, and liability, we ask that parents volunteering in our classrooms and attending classroom parties and events to refrain from bringing younger siblings.

HEALTH & WELLNESS

CONTAGIOUS OR INFECTIOUS DISEASE

A child may be sent home if he/she is vomiting, has a fever, or is believed to be suffering from a recognized contagious or infectious disease. The child shall not be permitted to return until school authorities are satisfied that the student is no longer contagious or infectious. (Ed. Code 48211) ***Students must be without fever, vomiting, or diarrhea 24 hours before returning to school.***

DISTRICT NURSE

Health and wellness have a tremendous impact on student learning. Additionally, it is a District and site goal to promote a life-long healthy lifestyle with a focus on health, physical education, and nutrition. School Nurses are uniquely qualified in preventative health, health assessments, and referral procedures for students. District nurses and health care technicians support our sites on health-related matters.

You can support the success of your child by communicating with the nurse regarding any health related barriers or concerns which may affect your child's ability to learn.

Please visit the District [Health Services](#) page for more information.

IMMUNIZATIONS

California law requires that, before children under the age of eighteen may be admitted to any California public school, an immunization record must be presented to school staff by the parent or guardian. An immunization record must include at least the month and year each dose was received and be in the form of a yellow immunization record. School children are required to be protected against diphtheria, tetanus, whooping cough, polio, mumps, Rubella (German measles), varicella (Chickenpox) and Hepatitis B.

Those students who are not immunized according to California Department of Health Services Immunization Branch may be admitted only under the condition that they obtain any additional immunizations(s) within specified time period. Students may not be exempted from the immunization requirements.



MEDICATIONS AT SCHOOL

Medicine can be administered in the school only if the following requirements are met:

- Students who require the administration of any medication during the school day, pursuant to a physician's prescription, must have both parent/guardian and physician signed *Permission to Assist with Medication During School Hours Form* on file at the school site.
- The *Medication Administration Consent Form* must be completely filled out annually or whenever the prescription changes and must be signed by both the parent/guardian and the child's physician before the child can be assisted by school personnel.
- It is the parent/guardian's responsibility to provide the school site with all the necessary information and special instructions in writing related to the administration of medication to his/ her child.
- Parents/guardians are to provide the prescribed medication(s) and supplies and are to replace the expired medications when notified. The parent/guardian must immediately notify the school in writing of any changes.
- Medication must be in its original pharmacy labeled container or over the-counter container and brought to the school office by the parent/ guardian. At the end of the school year, parents/guardians must pick up all medications. No medication will be given to a student to take home. Medication left in the school office at the end of the school year will be discarded.






STUDENT DISCIPLINE

The [LVJUSD Elementary School Discipline Policy](#) was sent to all parents electronically through the Info-snap Portal. Hard copies can be made available in the school office for those who do not have computer/Internet access.



WILDCAT PRIDE MATRIX

	<u>Classroom</u>	<u>White Top</u>	<u>Cafeteria</u>	<u>Playground</u>	<u>Bathrooms</u>
<u>BE SAFE</u> 	Walk quietly Keep hands & feet to self Use materials safely	Walk Keep hands & feet to self Walk on the right side Hold equipment	Sit on your bottom Stand in line patiently Enter through the east door & exit through the west Only eat your own food	Keep hands and feet to self Wait at the gate Freeze & take a knee when bell rings Walk to your class line while holding equipment	Wash hands Keep hands & feet to self Respect privacy
<u>BE RESPECTFUL</u> 	Raise hand/signal Heed the silent signal Listen to speaker Collaborate with others	Use quiet voices Make eye contact, smile and greet others Maintain personal space	Use kind words Include everyone Listen to the adults in charge	Include everyone Be a good sport Use kind words Check Buddy Bench for new friends	Use quiet voices Respect everyone's privacy Keep your eyes in your own stall Wait your turn
<u>BE RESPONSIBLE</u> 	Follow directions Be organized Come prepared Show effort	Hold equipment Dispose of snack waste in the correct can	Dispose of lunch waste in the correct can Raise your hand for help and to be excused	Take turns Return equipment	Use facilities appropriately Keep restroom clean


We have thoughtfully developed a plan of “stepped”, sequential discipline to provide consistency, predictability, and reasonable consequences for rule violations. The consequences are consistent with the LVJUSD discipline code and the California State Educational Code.

We believe that positive rewards are a powerful deterrent to misbehavior. Classroom and school-wide incentives are provided to develop positive traits of citizenship and exemplary character. Your support of our program, discussions with your child, and communications with us are key components in creating an atmosphere that is safe, positive, and predictable.





BE SAFE

-  Walk quietly
-  Keep hands & feet to self
-  Use materials safely

BE RESPECTFUL

-  Raise hand/signal
-  Listen to speaker
-  Collaborate with others

BE RESPONSIBLE

-  Follow directions
-  Be organized
-  Come prepared
-  Show effort



classroom

BE SAFE



Walk



Keep hands & feet to self



Walk on the right side

BE RESPECTFUL



Use quiet voices



Make eye contact, smile & greet others



Maintain personal space

BE RESPONSIBLE



Hold equipment



Dispose of snack waste in the correct can



Whitetailtop

BE SAFE



Wash hands



Keep hands & feet to self



Respect privacy

BE RESPECTFUL



Use quiet voices



Respect everyone's privacy



Keep your eyes in your own stall



Wait your turn



BE RESPONSIBLE



Use facilities appropriately



Keep restroom clean



Bathroom

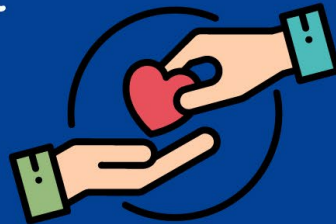
BE SAFE

-  Keep hands & feet to self
-  Freeze & take a knee when bell rings
-  Walk while holding equipment





BE RESPECTFUL

-  Include everyone
-  Be a good sport
-  Use kind words






BE RESPONSIBLE

-  Take turns
-  Return equipment






Playground

BE SAFE

-  Sit on your bottom
-  Stand in line patiently
-  Only eat your own food





BE RESPECTFUL

-  Use kind words
-  Include everyone
-  Listen to the adults in charge



BE RESPONSIBLE

-  Dispose of lunch waste in the correct can
-  Raise your hand to get help and to be excused



Cafeteria/MPR

PLAYGROUND

Students are expected to play and behave in ways that are safe for themselves and others. Our shared expectation is that:

- All students know and follow playground, school, and district rules.
- All students follow the direction of the adult(s) in charge.
- All students treat fellow students and adults with respect.
- All students use playground equipment for its intended purpose.

During the first week of school, classroom teachers and the administration will discuss behavioral norms on the playground with our students.

Students will be reminded that, for their safety, certain areas are defined as “off limits”. These areas include classrooms, courtyards, the bike cage, outer fields, and fences.

Playground and general school rules help create a predictable atmosphere by limiting disruptions and encouraging children to use self-control and make wise choices. In the initial weeks of school, we model appropriate behavior and instruct our students in the “basics” of playground and campus safety. We encourage you to review the basics defined above with your children. If you have any specific questions, please do not hesitate to contact us.

LUNCH

For issues of security and safety, Altamont is a closed campus, and all students are expected to remain on campus to eat lunch. Lunchroom rules are discussed with all students and are enforced by the staff. Students are expected to:

- Sit appropriately at the lunch table.
- Use “inside voices” while in the cafeteria.
- Clean up their eating space.
- Support Altamont’s recycling program.
- Follow the directives of our campus supervisors.

FREE UNIVERSAL SCHOOL BREAKFAST AND LUNCHES

- All meals are currently provided free of charge thanks to a federal waiver.
- Breakfast and Lunch menus are available below for elementary, middle, and high school.
- For menus please go to [Child Nutrition Services](#).
- Menu items are subject to change due to supply chain issues.
- LVJUSD does not serve any items with peanuts or tree nuts. However, we do bring in products that may be produced in facilities that handle and process nuts, so we cannot guarantee that meals are completely free of traces of nuts, or nut residue.

SCHOOL PROPERTY/VANDALISM

Students are responsible for the care of textbooks, classroom books, library books, classroom P.E. equipment, and other school property. These materials must be returned at the end of the school year in the same condition that they were received.

CELL PHONES & ELECTRONIC DEVICES

While California allows students to bring cell phones to school, the phone must remain turned off during school and in a backpack or another safe place in the classroom. Cell phones/electronic devices should **not** be on students. Students who take cell phones/electronic devices out to the playground run the risk of losing them outside.

Students should not be using cell phones/electronic devices during recess or lunch. Items used for instructional support will be the responsibility of the student. Students who use cell phones/electronic devices during school hours will have their phones/devices confiscated and held in the office for a parent to pick up.

STUDENT DRESS CODE FOR SCHOOL

The tone and learning environment of a school are greatly improved when students maintain a standard of appearance. Please see [District Dress Code](#).

To avoid foot injuries and torn toenails from playing on the playground and at P.E., sandals and flip-flops are discouraged. For the safety of your child, PLEASE send him/her to school wearing athletic shoes on his/her P.E. day. Dress shoes, sandals, boots, and shoes with heels are not conducive to P.E. class.

Please support our educational atmosphere by screening your child's dress with an eye on its appropriateness. If you attach importance to an educational setting, your child will too. Please label all personal items with your child's name.



DROP OFF & PICK UP PROCEDURES

DROP OFF

The school gates will open at 8:20AM. Families are invited onto the blacktop to stay with their child until the bell rings. Families are encouraged to walk the track. Playground and equipment will not be available. At 8:27AM the bell rings. Grades TK/K will line up. Students in Grades 1-5 will walk straight to their classroom.

After you pull into the driveway, stay on the inside lane and safely pull all the way forward. Once the car has safely stopped, your child may exit through the passenger side and onto the sidewalk. They will walk toward the big gates and enter the blacktop until the 8:27AM bell.

Pick Up

Valet

- All parents must stay inside their cars. Students must be able to get out of the car independently.
- All students must exit through the passenger side of the car and immediately proceed to the gate.
- Students will not be marked tardy for the first few weeks, as we tighten up our procedures.

Walk-up

- TK/Kinders will be picked up by their parents at flag pole: Please look for the sign with your teacher's name on it on the front gates. Your child will come out that gate.
- 1st Graders picked up by their parents at flag pole: Please look for the sign with your teacher's name on it on the front gates. Your child will come out that gate. *You may also choose Valet.

BICYCLES & SKATEBOARDS

Students in grade TK-5 may ride bikes to school. We provide bike racks, but the school is not responsible for theft or damage. Parked bikes must be locked. Riding a bike is not permitted anywhere on campus, including the playground. Riders must walk bikes once on campus, especially in congested areas, such as on the playground and on sidewalks. Riders must comply with directions from the School Staff or Volunteer. All children must wear helmets. Roller blades, scooters, skateboards, or any heelys type of shoes with wheels may not be worn/ridden on school grounds.



COMMUNICATION

PARENT/TEACHER COMMUNICATION

Prompt, open communication between home and school is essential. In order to give parents adequate time in meeting with staff, we ask that parents schedule a specific time with teachers to discuss the child's progress, etc. When phoning a teacher, please note that teachers are responsible for providing instruction during the school day, and their phones go to voicemail during that period. As a result, they may not be able to get back to you before the end of the day.

Teachers can be reached by email, and you find their email links on the school website under staff.

Since the delivery of messages may disrupt the classroom, the office cannot guarantee to deliver messages to students except in cases of emergency. A student MAY NOT receive a phone call unless it is an emergency.

Please, **NEVER** go directly to the classroom to give your child a message. All parents must go to the office. Forgotten homework or lunches can be placed on the "I forgot Table" in the front office and students can come pick up the items.

Complaint Procedures

It is the primary goal of the Altamont staff to work with you in resolving any questions or concerns you may have about your child's educational program. The first step in any concern is to have open communication with your child's teacher. It is in these personal, informal conversations that we can best work together to address issues.

If there is an issue, please speak directly with the staff member(s) involved.

Discuss the problem openly and make every attempt to work out a solution. We find that most issues are resolved at this first step.

If, after meeting with the staff member directly involved, you still feel that you need support in resolution, we encourage you to arrange for an appointment with the Principal and the involved staff member. We are anxious to work together to make your child's educational experience a positive one.

EMERGENCY PROCEDURES

In the event of an earthquake or another emergency, we follow specific procedures in caring for or releasing children. Should a disaster occur, please walk to school to pick up your children, as the streets may be blocked. In the event that it would be necessary to put our Disaster Plan into action, children will be taken to the playground and kept there until the building is certified safe or until parents or guardians pick up their children. In the event of an emergency, we can contact parents through Blackboard, contacting up to six designated phone numbers at a time.

GOAL SETTING CONFERENCES

Each fall, teachers will hold Goal Setting Conferences. During the Goal Setting Conference, parents will learn about the academic skills that will be taught during the school year.

Parents will also learn how they can support the instructional program of their child. The Goal Setting Conference provides the opportunity to review the results of last year's state and/or district assessments. The conference also provides parents with early notification if their child is not meeting grade-level standards.

The Goal Setting Conference will also provide the opportunity for teachers to share with parents any behavioral concerns, which might hinder the academic growth of the student.

REPORT CARDS

The purpose for the standards-based report card is to **inform students and parents about a student's performance on the grade-level standards.**

Progress reports measure progress against a uniform standard rather than subjective assessment. Information related to growth and overall strengths and needs is captured in the Comment section. The Academic Performance Key below indicates whether students have met the expectations set by the State Standards and indicate whether the student has mastered the necessary skills and concepts to be successful in the next trimester or at the next grade level. The performance level is determined by the trimester benchmark data.

The Academic Performance Key:

- M – Meeting Standard
- P – Progressing toward standard
- T – Needs more time to meet standard
- AC – Area of concern

HOMEWORK POLICY

This year we will be introducing a new homework practice: Home Learning 20/20. Research has shown that traditional homework has a limited impact on achievement in the elementary grades (Hattie, 2023; Good and Brophy, 2003; Cooper et al 2006). In light of this research, our district is implementing the guidance of 20 minutes of Reading and 20 minutes of Math each evening Monday to Thursday. This homework is intended to be meaningful and reinforce the lessons that have already been taught in the classroom. Please check our Home Learning 20/20 FAQs for Families



BIRTHDAYS

If your child wants to share a snack on his/her birthday, please get the teacher's permission as there maybe restrictions such as a student with food allergies. All snacks must meet the State Board Policy for nutritional guidelines.

Having flowers and balloons delivered to the school is disruptive to the learning environment, so please plan for those items to be delivered at home. We value our instructional time; therefore, teachers will not be hosting birthday parties in their classrooms.

You can purchase a celebration book for our library in recognition of your child's birthday. A sticker will be placed in the front of the book to honor your child's birthday.

SNACK POLICIES FOR CELEBRATIONS

The District's Wellness Policy covers snacks served during the school day for classroom celebrations and parties, rewards, and school-sponsored events. In keeping with the policy we must follow the state nutritional guidelines.

Snack Items

- Not more than 35% of total calories from fat (nuts, seeds, individually packaged cheese exempt)
- Not more than 10% of total calories from saturated fat (individually packaged cheese exempt)
- Not more than 35% of total weight from sugar, including naturally occurring and added sugar (fruits and vegetables exempt)
- Not more than 175 calories per individual snack item

Beverage Items

- 100% fruit/vegetable-based juice; no added sweetener
- Drinking water with no added sweetener
- 2%, 1%, nonfat, soy, rice, or other nondairy milk
- No beverage >12 ounces except water

Birthday Parties Away from School: If your child is planning a party at home, we ask that you or your child contact those children invited by phone or email. Distribution of party invitations at school frequently leads to hurt feelings on the part of our children. Thank you for considering the feelings of all of our students by issuing your invitations off campus via phone, mail or Internet. Thank you for your cooperation on this issue. Birthday goodies at school during the day are fine as long as they meet the district's snack policy guidelines, and the teacher has agreed to the SCHOOL PROGRAMS

SCIENCE

Altamont students are very fortunate to participate in a standards based, district wide science program designed for students in 1st through 5th grade. The classroom teacher prepares students for the science lab by teaching the content and the vocabulary. Twice a week the lab provides eager students with an engaging hands-on science experience based on grade level standards that focuses on the Investigation & Experiment Standards, also known as I & E Standards. In addition, students are taught how to recycle their lunches, how to compost, and how to organically garden. We encourage students to utilize the 4Rs (recycle, reduce, reuse, and rot) at home and at school.

SPECIAL EDUCATION

Altamont has a range of special education programs available to qualifying students, including but not limited to, speech therapy, academic support, adapted physical education, counseling, and behavioral support. If you have concerns about your child's learning needs, please contact his or her teacher. Student Study Team (SST) meetings are held weekly with a committee of professionals in order to discuss concerns and develop interventions. If further help is needed, students are referred for special education assessments to develop Individual Education Programs(IEPs).



TECHNOLOGY

We offer students access to a computer network and to Internet resources through their classrooms and library. Individual Chromebooks are checked out to all students grades 1-5.

LIBRARY

Our Library Media Specialist assists our students by encouraging both reading for enjoyment and class-related reading, research, and Digital Citizenship. It is our shared purpose to provide access to books and build a relationship with the library and a love of reading. Toward that end, the librarian instructs students in the procedures for locating books, browsing for specific-interest books, and spending time with books for fun and information. Teachers bring classes to the library weekly. Everything taken out of the Altamont Library must be checked out. Students may check out one to three books per week, depending on the grade level. Books may be kept for one week. At the end of this period, books should be either returned or renewed.

PTA

Altamont benefits from an active Parent Teacher Association (PTA). The goal is to support and assist the faculty and staff in their mission of educating our children, to raise money for the school, and to create a strong sense of community among our families. Parents are strongly encouraged to become a member of Altamont's PTA.

SAFETY COMMITTEE: The school safety committee meets 4 times a year and is responsible for the following:

- Safe School Plan
- Reviewing injury and illness reports,
- Conducting periodic site inspections.

SCHOOL SITE COUNCIL

Parents are needed to serve on our School Site Council (SSC). We want to work together to continually improve our school. If you are interested in learning how you can help, please contact your child's teacher or the principal at 925-454-5575.



Our doors and hearts are open. We look forward to a successful start of school, a smooth transition, and a whole lot of fun to kick start our next 180 school days!

We will create, celebrate, and innovate because our children deserve the very best. There are no limits on learning at Altamont Creek Elementary.



School Website: [Altamont Creek](#)
School Facebook: @AltamontCreekWildcats

PTA Facebook: @AltamontCreekPTA